



SUPPLEMENT  
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The following Notification is, by direction of the Chief Secretary to Government, published for general information.

C. W. HARRISON,  
*Acting Under Secretary, F.M.S.*

No. 6471.—SCHEME FOR THE GENERAL CLERICAL SERVICE.—

Paragraphs 11, 12, 13, 14, 15 and 16 of the Scheme for the General Clerical Service, which was published as Notification No. 2487 in the *Gazette* of the 4th April, 1924, and amended by Notification No. 6060 of the 5th September, 1924, are hereby cancelled and the following substituted therefor:

11. Promotions to Classes II, I and Special Class will be made by the Chief Secretary on the occurrence of vacancies [*vide* para. 1 (ii) above]. In filling the vacancies consideration will be given to merit and qualifications as well as to seniority. Promotions to the Special Class will be by selection alone and will depend on general ability and efficiency.

12. For promotion to Class II all Class III Clerks who have passed the Junior Clerical Examination will be eligible.

Promotions to Class I and to Special Class will be made only from those clerks, on the maximum salary of Class II and Class I, respectively, who have been recommended for promotion by a Promotions Board consisting of three senior officers appointed by the Chief Secretary to Government.

13. The examination by the Promotions Board of candidates for promotion to Class I and Special Class will be *viva voce* only, and of the character usually adopted by Nomination Boards. These examinations will be conducted whenever the number of vacancies in Special Class or Class I exceeds the number of qualified candidates on the maximum of Class I or Class II, but on not more than two occasions in one calendar year.

14. One month before any such examination, a confidential report will be called for by the Federal Secretariat on all clerks on the maximum salary of Class I or Class II in the form in appendix H.

15. The Board will call upon those Clerks, upon whom reports have been received, to appear before them for examination; but will not necessarily call on every clerk on the maximum salary of Class I or Class II as the case may be. They will have complete discretion in this matter, and may terminate the examination without hearing any further candidates whenever, in their opinion, a sufficient number has been passed as qualified for promotion to fill all existing or impending vacancies; provided that if any clerk on the maximum of Class II or Class I, who has not been called to appear before the Promotions Board, is twice passed over for promotion by a clerk or clerks junior to him in service, and feels aggrieved thereby, he shall have the right, if he so desires, to appear in person before the next Board held to consider promotions from the Class to which he belongs.

16. A clerk who has twice been examined by a Promotions Board and rejected will not be called upon to appear at any examination held within two years of that at which he failed for the second time. A third rejection will be considered final, and no clerk who has been three times rejected by a Promotions Board will be called upon to appear again for examination.